



**BOARD OF TRUSTEES MINUTES  
APRIL 20, 2023**

**Call meeting to order:**

The meeting was called to order at 4:07pm.

**Present:**

Bryce Kammers, Karen Pell, Jenni Light, Shannon Grow, Jennifer Ashby, Mary Neuman, Erin Kolb

**Additions to the agenda:**

There were no additions to the agenda.

**Acceptance of minutes:**

Shannon moved to approve the minutes as amended. Karen seconded and the motion passed.

**Financial report:**

Jenni moved to accept vouchers in the amount of \$38, 208.35 and payroll in the amount of \$63,041.41. Shannon seconded and the motion passed.

**Public/Staff Comment (3-minute limit):**

There was no public or staff comment.

**Old business:**

Strategic Plan - Jennifer asked the board to consider whether to permanently close the Asotin Branch and if we take away that service, what do we replace it with? We discussed doing a survey of what the community wants/needs and increasing public awareness of what the library offers. The board agreed by consensus to permanently close the Asotin Branch.

**New business:**

Jennifer explained the process we've been going through to discern how the Idaho laws may affect us. Jenni moved to accept the new Collection Development/Challenge policies and Karen seconded. The motion passed.



Mary passed out copies of STEAM equipment policies, one of which was pretty much complete and one that was a sample to be modified. She will send updated versions of them out for consideration before the next meeting.

Youth Services Job Description – Jennifer would like to advertise in May in order to attract recent graduates. The job description is close to being finished. Jennifer will send it out for individual comments before the next meeting.

**Director’s Report:**

See attached.

**Assistant Director’s Report:**

See attached.

**Adult Services Report:**

See attached.

**Communications:**

Jenni relayed, when she brought some of her family members in for a visit to the library, how pleased she was that her wheelchair-bound relative had full access to all parts of the library, the kids had a great deal of fun in the children’s area and her relative was impressed that the books on the bottom shelf are turned so they are easy to read. She praised Kim’s customer service skills and remarked on how busy and vital the library was.

**Committee Reports:**

Strategic Planning – there was some discussion about, now that our previous top priority, the loan, has been completed, what our top priority should be.

The Friends will be having their book sale the second week of May.

The Foundation is meeting on May 11 and will be focusing on strategic planning.

**Adjournment:**

The meeting was adjourned at 5:16pm.